

## Arkansas Alumni Association Letter of Appreciation Guidelines

Your Name  
Your UARK email

Dear Alumni,

1st Paragraph: Thank the alumni for the generous scholarship. Be sure to specifically name the scholarship. Tell what you look forward to learning at the UofA and how the scholarship will make a difference in your education. You may include how it will reduce your financial burden.

2nd Paragraph: Tell the alumni a little about yourself, your experiences in high school and why you chose to attend the UofA.

3rd Paragraph: Tell the alumni about what you hope to accomplish at the UofA, your intended major, clubs/organizations you wish to join, and activities you want to participate in.

4th Paragraph: Thank the alumni again.

Sincerely,  
Your name